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## PUBLIC SERVICE COMMISSION

March 27, 2017

Re: Multi-Step Invitation for Bid (“IFB”) – PSC #02.06.17  
Verbatim Court Reporting Services – Minor Proceedings

To Whom It May Concern:

The Public Service Commission of Maryland (“Commission” or “PSC”) is seeking a court reporting service to record, prepare and deliver transcripts of testimony given during the Commission’s minor proceedings. Attached you will find the IFB and the current pricing.

A Pre-Bid Conference will be held on Thursday, May 18<sup>th</sup> at 11:00AM Local Time, at the Commission’s offices: 6 St. Paul Street, Baltimore, MD 21202, 19<sup>th</sup> floor, Room 1941. To gain access to the building, you will need to sign in and show a photo ID at the security desk in the lobby.

If you have any questions concerning this IFB, please follow the instructions in Section 1.9 of the IFB.

Sincerely,

*Dolline Mooney Serra*

Dolline Mooney Serra,  
Procurement Officer  
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