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## PUBLIC SERVICE COMMISSION

April 14, 2021

Via Email: [cseymour@crccsalomon.com](mailto:cseymour@crccsalomon.com)

Cregg Seymour, President  
CRC Salomon  
2201 Old Court Road  
Baltimore, MD 21208

Re: Proposed Awardee Notice  
Invitation For Bid ("IFB") Number: PSC #01.17.21  
Verbatim Court Reporting Services – Minor Proceedings

Mr. Seymour:

Thank you for submitting a proposal/bid for the above referenced IFB issued by the Maryland Public Service Commission ("Commission"). This was a multi-step IFB which allowed the Agency to review and verify the technical aspects of all bidders. After receipt of your bid (technical and financial), the technical proposal was evaluated with experience and references verified. As the incumbent, CRC Salomon was known to be highly qualified to bid on this IFB. The financial bid was left sealed until the public bid opening Monday, April 12, 2021 @ 04:00PM local time. Two bids were reported on eMaryland Market Advantage, but only one (1) proposal/bid was received.

CRC Solomon, as the only qualified bidder is the "proposed" awardee for this IFB. The current contract – PSC #04.06.18 will stay in effect until all monies on PO#: C90P8400036 have been exhausted, which is estimated to be fifteen (15) days.

Accompanying this letter are the contract affidavit and the procurement contract. Please complete the highlighted areas and return. Upon the return of the documents, the contract will be executed and the purchase order cut. If you have any questions, please contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Devan B. Perry".

Devan B. Perry  
Procurement Officer  
410-767-8009  
[devan.perry1@maryland.gov](mailto:devan.perry1@maryland.gov)

WILLIAM DONALD SCHAEFER TOWER • 6 ST. PAUL STREET • BALTIMORE, MARYLAND 21202-6806

410-767-8000 • Toll Free: 1-800-492-0474 • FAX: 410-333-6495

MDRS: 1-800-735-2258 (TTY/Voice) • Website: [www.psc.state.md.us](http://www.psc.state.md.us)