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STATE OF MARYLAND



PUBLIC SERVICE COMMISSION

December 4, 2012

To Whom It may Concern:

Re: Invitation for Bids (IFB)
Verbatim Court Reporting Services – Major Proceedings

The Public Service Commission of Maryland (“Commission”) is seeking a court reporting service to prepare and deliver transcripts of testimony given during its major proceedings. In addition, the Commission will be seeking interactive real-time reporting plus computerized litigation support technology as a part of a computer-integrated courtroom.

The contract that results from this procurement will be for a period of five (5) years and will be a *no cost contract* to the Commission and a revenue generating contract for the Awardee.

If you are interested in submitting a bid to provide the above requested services, please review the attached documents. These documents are also available on the Commission’s website www.psc.state.md.us and eMaryland Marketplace (www.eMarylandMarketplace.com).

A Pre-Bid Conference will be held on Friday, December 21, 2012 beginning at 11:00AM (local time), at the Public Service Commission, William Donald Schaefer Tower, 6 St. Paul Street, 19th floor Hearing Room, Baltimore, Maryland 21202.

If you have any questions concerning this IFB, please follow the instructions in Section 1.8 of the IFB.

Sincerely,

Dolline M. Serra
Procurement Officer
dserra@psc.state.md.us

dms
Attachments